

Tampa Bay Christian Academy

Student Admission Policies and Procedures Kindergarten – 12th Grade

INTRODUCTION

Tampa Bay Christian Academy is committed to providing its students with an excellent academic program that is grounded in biblical truth. The Academy selects students for admission from families who value a Christian curriculum and provide evidence of the ability of their child to benefit from its educational programs. Each candidate for admission is reviewed individually with careful consideration given to academic and behavioral records along with the ability to benefit from, and contribute to opportunities offered at the Academy. Tampa Bay Christian Academy does not discriminate on the basis of race, color, national origin, gender, disability or religious affiliation either in regard to admission or administration of school programs. The Academy reserves the right to deny admission to any applicant when that decision is determined to be in the best interest of the student and/or the institution.

APPLICATION CHECKLIST

Applicants for Kindergarten must have their fifth birthday on or before September 1st.

The following must be completed and on file before an admissions interview will be scheduled.

- Application for Admission
- Official copies of most recent (2 years) standardized test scores
(not required for Kindergarten)
- Copy of current and previous year's report cards *(not required for Kindergarten)*.
- 3 student reference forms *(2 completed by teachers and 1 by parent or guardian)*
- Copies of any special testing results pertaining to applicant

ADMISSION INTERVIEW

After careful review of application materials, a decision will be made whether to deny admission or schedule an admissions interview. The interview is required of all applicants and their parents/guardians.

ADMISSION DECISION

An admission decision will be made based on careful consideration of application materials as well as the admissions interview. Parents' will be notified as to the decision of the admission committee. An applicant may be denied admission, accepted in good standing, or accepted on probation. Probationary acceptances normally carry specific conditions for enrollment designed to address deficiencies or concerns generated in the application materials or interview.

REGISTRATION AND ENROLLMENT

In order to complete the registration and enrollment process, admitted students must:

- Pay registration fee
- Submit a completed Payment Agreement and Enrollment Contract
- Submit a completed State of Florida Student's Health Examination Form (HRS form #3040)
- Submit a completed State of Florida Certificate of Immunization Form (HRS form #680)
- Provide a copy of student's legal Birth Certificate

Tampa Bay Christian Academy will send a request for academic records to a student's previous school (if applicable) upon admission.